

# Respect and Inclusion in the Workplace

## OVERVIEW

In an inclusive workplace, employees from all backgrounds and identities feel safe and valued, can do their best work, and have equal opportunities to advance. This self-paced online course is a foundational training tool designed to help participants appreciate the value of diversity and inclusion, identify acceptable and unacceptable attitudes and behaviours, and support an inclusive workplace culture. *Note: This course is endorsed by Safety Services Canada as an essential component of workplace health and safety training.*

## PARTICIPANTS WILL LEARN:

- The benefits of diversity and inclusion in the workplace and the characteristics of a respectful workplace.
- Personal attitudes and behaviours that reflect consideration for others.
- Simple, practical strategies to ensure that conversations are respectful.
- How to recognize and respond appropriately in situations involving unacceptable behaviours, including discrimination, harassment, and bullying.
- And more...

## ABOUT THE LEARNING EXPERIENCE

- **Immediate access.** Participants can start training right away and can download a *Certificate of Completion* as soon as they pass mandatory testing.
- **Self-paced.** Individual learners move through the material at a pace that matches their learning style and prior knowledge of the topic.
- **Available on any device.** Participants can use their computer, smartphone, or tablet. All they need is an internet connection.
- **Interactive and practical.** This isn't just about reading or watching videos. Interactive exercises, quizzes, and scenario-based activities keep participants engaged and reinforce key concepts.

## TIMELINE FOR COMPLETION

This is a self-paced course. Most participants will complete their training within one hour.